



KWAZULU-NATAL GYMNASTICS UNION

☎ 031 7021768

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Email to : KZN Board/ District President Registered clubs of KZN
From: KZNGU Office
Date: 11/ 03/ 2019

CIRCULAR 08 / 2019

KZNGU PROVINCIAL AGM

Dear KZN Board/ District President Registered clubs of KZN

Please take this as notice of the KZNGU Provincial AGM to be held as noted below

Date: Friday 12th April 2019
Time: 17.00 for 17.30 to 18.30
Venue: To be finalised and advised.

To be attended by

- 1) The Executive Committee consisting of :
The President, 1st Vice President, KZNGU Administrator & 11 District Presidents who may not represent their District at the AGM
- 2) 1 or 2 representative of each of the 9 active districts (this may not be the Member of the KZN Executive Committee)
- 3) Representatives of the active disciplines
 - a. RG
 - b. WAG
 - c. MAG
- 4) Affiliated Special Members such as Schools Rep / Disabilities Rep etc

Business of the AGM will be as per Agenda to be circulated but in general the AGM is required to :

- 1) Approve delegates and record attendance and apologies
- 2) Approve notice & agenda of the AGM
- 3) Approve & adopt minutes or the last AGA of the KZNGU and of the districts meeting
- 4) Receive, approve and adopt
 - a. the President of the KZNGU's Annual report
 - b. Ordinary members report
 - c. Technical Committee reports
- 5) Receive, approve and adopt the audited financial records and report of the KZNGU
- 6) Appoint and approve nominated district representatives to the KZNGU Provincial Board where they may have changed

- 7) Adopt KZNGU Amended and corrected Constitution (Approved with noted corrections at 2018 AGM. To be adopted as Final at the KZNGU AGM of 2019
- 8) No elections take place as all elected positions are for 2 year cycles

To follow:

- Formal Agenda
- Forms for notification of delegates to attend.. 1 or 2 reps per district.
Voting strengths are 1 vote per constituted district. The name of representative (s) must notified in writing to the office of the KZNGU, noting that this may not be the representative on the Executive Committee

REMINDER: DISTRICT AGM'S

- All Districts must hold their AGM's at least 2 weeks (for 2019) prior to the KZNGU Provincial AGM
- 3 weeks written notice is necessary for District Members (Clubs / Schools)

KZNGU PRIZEGIVING & AWARDS FUNCTION

Time: 19.00 – 21.00

This will take place directly following on from the KZNGU Provincial AGM.

All delegates are invited and encourage to stay on and attend the awards and display evening .

Further notification & more detailed information as well as Invitations will be emailed to all Prize winners, KZNGU Executive Committee & Club leaders as well as District delegates
Snacks and refreshments will be served

TRAVEL REIMBURSEMENT [KZNGU PROVINCIAL AGM ATTENDEES] :

For those attending the AGM from areas outside of the Ethekweni Metro, the KZNGU will offer a travel reimbursement based on SAFG / KZN road travel rates for 1 car / person per district. Claim forms will be provided at the AGM – please provide the following:

1. Clear and exact banking details INCLUDING Name of Account holder
2. Kilometres travelled for the return trip + toll receipts if applicable.
3. Or a Taxi fare receipt to be provided.

Claims forms must be completed, signed and submitted on site at the meeting with supporting documentation.

Kind regards

Paddy Chadwick

KZNGU Administration

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